

**Nomination Form for Election of Officers
2018– 2019 Garden City Minor Hockey Association Board of Directors**

**The 2017-2018 AGM will be held on Thursday, May 17, 2018
at the GCMHA Room (upstairs at BBA) , 129 Linwell Street, St. Catharines
at 7:00 PM**

Elected Positions available: 1st Vice President (2 – year term)
Board Treasurer – (2-year term)
Director (2 - year term)
Director (2 - year term)
Director (2 – year term)

Position: _____

Name of Nominee (print name): _____

Signature of Nominee: _____

Proposed by (print name): _____

Signature: _____

Seconded by (print name): _____

Signature: _____

Completed forms must be received by Administrator by April 15, 2018

The following pages contain descriptions of all Board of Directors' positions



Duties of Officers

THE PRESIDENT

The president shall be the chief executive officer of the corporation. He shall preside at all meetings of the corporation and of the board of directors. He shall have the general and active management of the affairs of the corporation. He shall see that all orders and resolutions of the board of directors are carried into effect.

THE VICE-PRESIDENT

The vice-president shall, in the absence or disability of the president, perform the duties and exercise the powers of the president and shall perform such other duties as shall from time to time be imposed upon him by the board of directors.

THE TREASURER

The treasurer shall have the custody of the funds and securities of the corporation and shall keep full and accurate accounts of all assets, liabilities, receipts and disbursements of the corporation in the books belonging to the corporation and shall deposit all monies, securities and other valuable effects in the name and to the credit of the corporation in such chartered bank of trust company, or, in the case of securities, in such registered dealer in securities as may be designated by the board of directors from time to time. He shall disburse the funds of the corporation as may be directed by proper authority taking proper vouchers for such disbursements, and shall render to the president and directors at the regular meeting of the board of directors, or whenever they may require it, an accounting of all the transactions and a statement of the financial position, of the corporation. He shall also perform such other duties as may from time to time be directed by the board of directors.

THE BOARD OF DIRECTORS MAY APPOINT A SECRETARY

The board of directors, upon resolution, may appoint a Secretary empowered to carry out the affairs of the corporation generally under the supervision of the officers thereof and shall attend all meetings and act as clerk thereof and record all votes and minutes of all proceedings in the books to be kept for that purpose. He shall give or cause to be given notice of all meetings of the members and of the board of directors, and shall perform such other duties as may be prescribed by the board of directors or president, under whose supervision he shall be. He shall be custodian of the seal of the corporation, which he shall deliver only when authorized by a resolution of the board of directors to do so and to such person or persons as may be named in the resolution.

ALL OTHER OFFICERS

The duties of all other officers of the corporation shall be such as the terms of their engagement call for or the board of directors requires of them.

